

CITY OF WILDOMAR
MEASURE AA OVERSIGHT ADVISORY
COMMITTEE AGENDA

FEBRUARY 24, 2022

7:00 P.M. or immediately following the Measure Z
Oversight Advisory Committee Meeting –
REGULAR MEETING

Pursuant to Assembly Bill 361, this meeting will be held through a hybrid format
of in-person attendance at the

Council Chambers
23873 Clinton Keith Road Ste 106
Wildomar, CA 92595

and/or virtual attendance via videoconferencing:

Join Zoom Meeting:

<https://us02web.zoom.us/j/81995415586>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: **819 9541 5586**

Given health and safety concerns, in person seating availability may be limited, and the
meeting format may be changed to full remote via videoconferencing. Please refer to the
City's website for information regarding the format of the meeting, updates if the meeting
is changed to a full remote via videoconferencing format, and details on how to
participate: www.cityofwildomar.org



Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Charles Herrera, Committee Member
Kathleen Kovich, Committee Member
Sheila Urlaub, Committee Member

Daniel York
City Manager

Janet Morales, CMC
City Clerk

The City of Wildomar encourages your participation in the meeting; however, to minimize the spread of the COVID-19 virus, this meeting is being conducted in person and via video and teleconferencing with the following options available for the public to participate:

1. You may participate via the ZOOM Webinar Telephone and Videoconferencing.
2. You may participate in person; however, masks are required for unvaccinated individuals, and seating may be limited as the City is still participating in the 6-foot social distancing seating procedure.

Instructions for Electronic Participation

Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
2. During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.
3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Committee may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “Raise Hand” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “Raise Hand” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

Instructions for In Person Participation

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room.

When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Committee may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: Meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 7:00 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

1.1 Minutes – December 02, 2021 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2021-22 2nd Quarter Financial Report for Measure AA

RECOMMENDATION: Staff recommends the Committee receive and file the FY 2021-22 2nd Quarter Financial Report.

2.2 FY 2020-21 Committee Annual Report

RECOMMENDATION: Staff recommends the Committee to review, edit and approve the Annual Report for submittal to the City Council.

FUTURE AGENDA ITEMS

ADJOURNMENT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales, CMC
City Clerk
Dated: February 18, 2022

**CITY OF WILDOMAR
MEASURE AA OVERSIGHT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
DECEMBER 02, 2021**

CALL TO ORDER – REGULAR SESSION - 7:00 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

The regular session of December 02, 2021, of the Measure AA Oversight Advisory Committee was called to order by Chair Regalado at 7:00 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

Committee Member Roll Call showed the following:

Members in attendance: Herrera, Kovich, Urlaub, Vice Chair Hitchcock, Chair Regalado

Members absent: None

Staff in attendance: Assistant City Manager York, City Clerk Morales, Administrative Services Director Howell and Project Consultant Riley.

The flag salute was led by Member Herrera.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Member Urlaub, seconded by Member Kovich to approve the agenda as presented.

MOTION carried, 5-0:

AYES: Herrera, Kovich, Urlaub, Vice Chair Hitchcock, Chair Regalado
NOES: None
ABSTAIN: None
ABSENT: None

1.0 CONSENT CALENDAR

A MOTION was made by Member Kovich, seconded by Member Herrera to approve the consent calendar.

MOTION carried, 5-0:

AYES: Herrera, Kovich, Urlaub, Vice Chair Hitchcock, Chair Regalado
NOES: None
ABSTAIN: None
ABSENT: None

1.1 Minutes – September 02, 2021 Adjourned Regular Meeting
Approved the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2021-22 1st Quarter Financial Report for Measure AA

Chair Regalado read the title.

Administrative Services Director Howell presented the staff report.

It was the consensus of the Committee to receive and file the FY 2021-22
1st Quarter Financial Report.

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURNMENT

There being no further business, Chair Regalado declared the meeting adjourned
at 7:13 p.m.

Submitted by:

Approved by:

Janet Morales, CMC
City Clerk

Steve Regalado
Chair

Measure AA Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: February 24, 2022

TO: Chairperson and Committee Members
FROM: Robert A. Howell, Administrative Services Director
PREPARED BY: Adam J. Jantz, Administrative Analyst II
SUBJECT: FY 2021-22 2nd Quarter Financial Report for Measure AA

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the FY 2021-22 2nd Quarter Financial Report.

DISCUSSION:

In accordance with the reporting requirements of Measure AA, staff is pleased to present the FY 2021-22 2nd Quarter Financial Report (October 1st, 2021 through December 31st, 2021).

The annual revenue for the sales and use tax for FY 2021-22 was budgeted at \$3,476,100. Thus far, the City has received Sales & Use Tax remittances up through the month of November 2021. The total received for these 5 months is \$2,274,492, which is 65% of the total annual budget.

The actual expenditures for the three months ended December 31st, 2021 are \$1,107,757, or 27% of the FY 2021-22 budget that totals \$4,145,000. The breakdown of the expenditures per department is included in the attached financial report. A summary of the activities by department are as follows:

Homeless Services

SWAG (Social Work Action Group): Staff made approximately 279 Contacts with homeless clients during the 3-month period of October 1st, 2021 to December 31st, 2021. Housing referrals were given to 6 clients. Mental health service referrals were given to 4 clients and medical service referrals to 18.

Public Works-Road Maintenance

The public works crews completed a wide variety of maintenance and clean-up within the public right of way. The following key items for the 2nd Quarter (October-December 2021)

include: repaired 2,520 sq ft of potholes, posts installed: 20, hours spent removing illegal dump: 27.5 hours, trimmed trees: 25, and signs installed: 40.

Police Services

Motor Traffic Officer (1.0 officer):

Budgeted at 160 hours/month: October 2021 actual: 160 hours; November 2021 actual: 160 hours; December 2021 actual: 160 hours.

(October 2021 to December 2021 Activity):

Citations Written: 352

DUI's: 26

Traffic Collisions: 33

Community Patrol Officers (2.0 officer):

Budgeted at 320 hours/month: October 2021 actual: 320 hours + 10 OT hours; November 2021 actual: 320 hours; December 2021 actual: 320 hours.

(October 2021 to December 2021 Activity):

Involved in Quality-of-Life Issues in the City

Works with SWAG in monitoring the Homeless Activity in the City.

4 Search warrants

8 Surveillance Operations

Extra Patrol by Community Service Officer (CSO)

Budgeted at not to exceed 10 overtime hours per week, (estimated at 43 hours per month): October 2021 Actual: 30 hours; November 2021 Actual: 38 hours; December 2021 Actual: 32 hours.

Addresses parking violations throughout the City.

Fire Services

Medic Squad Responses (October 2021 to December 2021):

Responses: 1,827

Weed Abatement Inspections (October 2021 to December 2021):

No weeds abated over this period.

FISCAL IMPACT:

None.

Submitted by
Robert A. Howell
Administrative Services Director

Approved by:
Daniel A. York
City Manager

ATTACHMENTS:

FY 2021-22 2nd Quarter Financial Reports: 10/01/2021 to 12/31/2021

Attachment

Measure AA

FY 2021-22

2nd Quarter

Financial Reports

10/1/2021-12/31/2021

**City of Wildomar
Balance Sheet
For the Period Ended December 31, 2021**

Fund 120 - Measure AA

	Audited June 30, 2021	Unaudited December 31, 2021
<u>Assets</u>		
Cash	\$ -	\$ 4,443,433
Due from Other Govt	977,603	465,631
Due from Other City Funds	<u>2,837,459</u>	<u>-</u>
Total Assets	<u>\$ 3,815,062</u>	<u>\$ 4,909,065</u>
<u>Liabilities</u>		
Accounts Payable	<u>\$ 539,622</u>	<u>\$ 466,890</u>
Total Liabilities	<u>539,622</u>	<u>466,890</u>
<u>Operating</u>		
Year-to-date Revenues	-	2,274,492
Year-to-date Expenditures	<u>-</u>	<u>(1,107,757)</u>
Excess (Deficiency) of Revenues over Expenditures	<u>-</u>	<u>1,166,735</u>
<u>Fund Balance</u>		
Audited/Estimated Restricted Fund Balance	<u>3,275,440</u>	<u>4,442,175</u>
Total Fund Balance	<u>3,275,440</u>	<u>4,442,175</u>
Total Liabilities, Operations, and Fund Balance	<u>\$ 3,815,062</u>	<u>\$ 4,909,065</u>

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Adopted Budget and Actual
For the Six Months Ended December 31, 2021

Fund 120 - Measure AA					
For the Six Months Ended December 31, 2021					
	<u>Budget</u>	<u>2nd Quarter Actuals</u>	<u>Fiscal Year to Date Actuals</u>	<u>Variance Favorable/ (Unfavorable)</u>	<u>Actuals as a % of Budget</u>
Revenues:					
Sales & Use Tax	\$ 3,476,100	\$ 818,680	\$ 2,274,492	\$ (1,201,608)	65%
Interest Income	1,500	-	-	(1,500)	0%
Total Revenues	<u>3,477,600</u>	<u>818,680</u>	<u>2,274,492</u>	<u>(1,203,108)</u>	<u>65%</u>
Expenditures:					
Homeless Services	157,000	98,289	123,025	33,975	78%
Code Enforcement	126,300	1,170	3,670	122,630	3%
Public Works-Road Maintenance	1,454,500	283,826	395,333	1,059,167	27%
Police Services	886,300	124,035	246,837	639,463	28%
Fire Services	1,518,000	331,367	338,840	1,179,160	22%
Administration	2,900	-	52	2,848	2%
Total Expenditures	<u>4,145,000</u>	<u>838,687</u>	<u>1,107,757</u>	<u>3,037,243</u>	<u>27%</u>
Net Change in Fund Balances	<u>(667,400)</u>	<u>(20,008)</u>	1,166,735		
Fund Balance at July 1, 2021			<u>3,275,440</u>		
Fund Balance, December 31, 2021			<u>4,442,175</u>		

City of Wildomar
Fiscal Year 2021-2022
2nd Quarter Detailed Expenditure Report
July 1, 2021 to December 31, 2021

Fund 120 - Measure AA

<u>Account Number</u>	<u>Budget</u>	<u>2nd Quarter Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Balance</u>	<u>Percentage Used</u>
Homeless Services					
120-410-4610-52115 Contractual Services	55,000	11,798	18,233	36,768	33%
Vendor: 001222 FOBRO CONSULTING LLC		11,798	18,233		
Total Detailed Expenditures		11,798	18,233		
120-410-4610-52116 Professional Services	102,000	79,200	94,635	7,365	93%
Vendor: 001306 SOCIAL WORK ACTION GROUP		79,200	94,635		
Total Detailed Expenditures		79,200	94,635		
120-410-4610-52117 Legal Services	-	7,291	10,157	(10,157)	0%
Vendor: 000080 BURKE WILLIAMS SORENSON LLP		7,291	10,157		
Total Detailed Expenditures		7,291	10,157		
Total Homeless Services	157,000	98,289	123,025	33,975	78%
Code Enforcement					
120-430-4350-51XXX Salaries & Benefits	79,900	750	750	79,150	1%
SALARIES		750	750		
Total Detailed Expenditures		750	750		
120-430-4350-53028 Communications	2,100	-	-	2,100	0%
120-430-4350-58100 Furniture & Equipment	33,000	421	421	32,579	1%
Vendor: 001353 MOTOROLA SOLUTIONS		421	421		
Total Detailed Expenditures		421	421		
120-430-4350-58110 Hardware/Software	2,500	-	2,500	-	100%
120-430-4350-58130 Vehicles	8,800	-	-	8,800	0%
Total Code Enforcement	126,300	1,170	3,670	122,630	3%

City of Wildomar
Fiscal Year 2021-2022
2nd Quarter Detailed Expenditure Report
July 1, 2021 to December 31, 2021

Fund 120 - Measure AA

<u>Account Number</u>	<u>Budget</u>	<u>2nd Quarter Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Balance</u>	<u>Percentage Used</u>
Public Works-Road Maintenance					
120-001-4500-52115 Contractual Services (Palomar/Clinton Keith Sidewalk & Bike Trail)	26,000	-	-	26,000	0%
120-066-4500-52115 Contractual Services (Right of Way Enhancement Program CIP066)	100,000	-	-	100,000	0%
120-077-4500-52115 Contractual Services (Bundy Canyon/Sellers Traffic Signal)	30,400	-	-	30,400	0%
120-078-4500-52115 Contractual Services (Bundy/Monte Vista Traffic Signal)	133,600	-	-	133,600	0%
120-079-4500-52115 Contractual Services (Monte Vista/Wall at Line C Basin CIP079)	25,000	3,015.00	3,015.00	21,985	0%
<i>Vendor: 000918 TKE ENGINEERING, INC</i>		2,205	2,205		
<i>Vendor: 000072 INTERWEST CONSULTING GROUP</i>		810	810		
Total Detailed Expenditures		3,015	3,015		
120-093-4500-52115 Contractual Services (New Fire Station Site Planning CIP093)	50,000	-	-	50,000	0%
120-450-4500-52115 Contractual Services (Public Works Maintenance Crew)	500,000	79,377	190,884	309,116	38%
<i>Vendor: 000042 PV MAINTENANCE, INC</i>		79,377	139,377		
Total Detailed Expenditures		79,377	190,884		
120-903-4500-52115 Contractual Services (Slurry Seal)	200,000	200,000	200,000	-	0%
<i>Vendor: 001590 ALL AMERICAN ASPHALT</i>		200,000	200,000		
Total Detailed Expenditures		200,000	200,000		
120-909-4500-52115 Contractual Services (Bundy Canyon Widening)	274,500	1,434	1,434	273,066	1%
<i>Vendor: 000072 INTERWEST CONSULTING GROUP</i>		-	-		
<i>Vendor: 001640 JAMES MCMINN INC</i>		1,433.91	1,433.91		
Total Detailed Expenditures		1,433.91	1,433.91		
120-912-4500-52115 Contractual Services (Palomar Widening)	115,000	-	-	115,000	0%
Total Public Works-Road Maintenance	1,454,500	283,826	395,333	1,059,167	27%
Police Services					
120-460-4700-52012 Departmental Supplies	5,000	-	-	5,000	0%
120-460-4700-52115 Contractual Services	821,800	121,740	243,607	578,193	30%
<i>Vendor: 000047 RIVERSIDE COUNTY, SHERIFF'S DEPARTMENT</i>		121,740	243,607		
<i>Vendor: 000072 INTERWEST CONSULTING GROUP</i>		650	650		
Total Detailed Expenditures		121,740	243,607		
120-460-4700-56010 Equipment Maint/Repair	1,000	1,645	2,580	(1,580)	258%
<i>Vendor: 001330 BMW MOTORCYCLES OF RIVERSIDE</i>		1,645	2,580		
Total Detailed Expenditures		1,645	2,580		
120-460-4700-56013 Bldg Maint/Repair	20,000	-	-	20,000	0%
120-460-4700-58130 Furniture & Equipment	38,500	650	650	37,850	0%
<i>Vendor: 000072 INTERWEST ENGINEERING GROUP</i>		650	650		
Total Detailed Expenditures		650	650		
Total Police Services	886,300	124,035	246,837	639,463	28%

City of Wildomar
Fiscal Year 2021-2022
2nd Quarter Detailed Expenditure Report
July 1, 2021 to December 31, 2021

Fund 120 - Measure AA

<u>Account Number</u>	<u>Budget</u>	<u>2nd Quarter Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Balance</u>	<u>Percentage Used</u>
Fire Services					
120-460-4710-52115 Contractual Services	1,516,300	330,853	331,448	1,184,852	0%
Vendor: 000072 INTERWEST CONSULTING GROUP		-	595		
Vendor: 000068 COUNTY OF RIVERSIDE, FIRE DEPARTMENT		330,853	330,853		
Total Detailed Expenditures		330,853	331,448		
120-460-4710-52117 Legal Services	-	514	5,763	(5,763)	0%
Vendor: 000080 BURKE WILLIAMS SORENSON LLP		514	5,763		
Total Detailed Expenditures		514	5,763		
120-460-4710-58100 Furniture & Equipment	1,700	-	1,629	71	96%
Total Fire Services	1,518,000	331,367	338,840	1,179,160	0%
Administration					
120-410-4200-52115 Contractual Services	2,800	-	-	2,800	0%
120-410-4800-52010 Office Supplies	100	-	52	48	52%
Total Administration	2,900	-	52	2,848	2%
Total Measure AA Fund	\$4,145,000	\$838,687	\$1,107,757	\$3,037,243	27%

Measure AA Oversight Advisory Committee
Agenda Item #2.2
GENERAL BUSINESS
Meeting Date: February 24th, 2022

TO: Chairperson and Committee Members
FROM: Robert A. Howell, Administrative Services Director
PREPARED BY: Adam J. Jantz, Administrative Analyst II
SUBJECT: FY 2020-21 Committee Annual Report

STAFF REPORT

RECOMMENDATION:

Staff recommends the Committee to review, edit and approve the Annual Report for submittal to the City Council.

DISCUSSION:

The attached draft report is provided to the committee for review and editing prior to submitting to the City Council for their March 9th regular meeting. The document contains three sections, (1) the written report of the financial and work information for each enhanced program, (2) the audited financial statements, and (3) the committee member assessments. Upon completion of the editing process during the Committee meeting, staff will forward the final document on behalf of the Committee to the City Council.

FISCAL IMPACT:

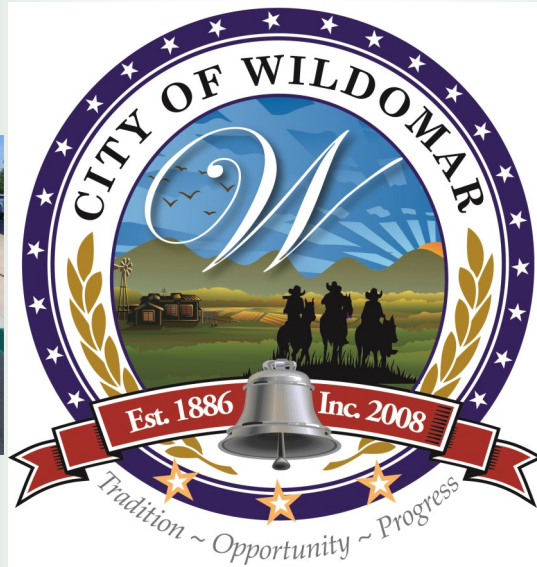
None.

Submitted by
Robert Howell
Administrative Services Director

Approved by:
Dan York
City Manager

ATTACHMENTS:

FY 2020-21 Annual Committee Report
FY 2020-21 Audited Annual Financial Report
FY 2020-21 Committee Member Assessment Questionnaires



Measure AA Annual Report

Fiscal Year 2020-2021

February 24th, 2022

Oversight Advisory Committee

Steve Regalado, Chair

Shelley Hitchcock, Vice Chair

C. Kenneth Herrera, Committee Member

Kathleen Kovich, Committee Member

Sheila Urlaub, Committee Member

Report from the Committee

On November 6, 2018, Wildomar residents voted on a 1-cent sales tax (Measure AA) to fund the enhancement of services from police, fire, homelessness programs, and the maintenance and improvement of city roads. The election results were certified by the Riverside County Register of Voters and the Measure was approved by 58.67% of the Wildomar residents who voted.

On February 13, 2019 City Council meeting, the Council adopted Resolution 2019-12 which established the organization, objectives and responsibilities of the committee per the requirements of Ordinance No. 161, which was the ordinance enacting the voter approved Transaction and Use Tax referred to as Measure AA.

The inaugural Measure AA committee members were appointed by the City Council at their June 10, 2019 meeting, and began their bi-annual review meetings on August 22, 2019. The committee met three times in the 2019-2020 fiscal year. At the June 11, 2020 meeting, the committee voted to meet on a quarterly basis.

The current members of the committee are:

Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Charles Herrera, Committee Member
Kathleen Kovich, Committee Member
Sheila Urlaub, Committee Member

The committee has reviewed the budgetary and financial information provided to them by staff, asked questions of the information for clarity and understanding, and accepted the staff's reports. The enclosed audited financial statements were completed by the firm of Teaman, Ramirez & Smith, Inc., Certified Public Accountants of Riverside, CA. Their opinion is as follows:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure AA Fund, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The following pages cover the enhanced services from the Police Department, Fire Department, the Homelessness Program, and the Public Works Road Engineering and Maintenance program.

Financial Summary

The original fiscal year 2020-2021 revenue and expenditure budgets for Measure AA were approved by the City Council on June 26, 2019 as part of the City's FY2019/2020 & FY2020/21 Biennial Budget. The originally approved budgets consisted of \$4,843,200 in estimated revenues, \$2,471,600 in estimated expenditures. On June 24th, 2020, the Council approved the FY2020/21 Amended Budget which estimated \$2,100,000 in Sales & Use Tax revenue in response to the Covid-19 pandemic and \$2,716,900 in expenditures. During FY2020/21 the City Council approved several adjustments to the budgeted amounts. The final 4th Quarter Adjusted Budget Report proposed an estimated revenue amount of \$3,600,000 and a total expenditure amount of \$3,259,400. With the approved changes the estimated ending fund balance was \$2,252,178.

On July 1, 2020 the Measure AA Fund had a positive Fund Balance of \$1,911,578. During the fiscal year, actual sales and use tax revenues collected were \$4,299,827, or \$699,827 above the estimated revenues budgeted. An additional \$2,761 was earned in interest revenue, for a total of \$4,302,589 in revenue. Combined with the July 1, 2020 Fund Balance, Measure AA had \$6,214,166 in available resources.

Actual expenditures were \$2,938,726, or \$320,674 below the estimated final expenditures budgeted. The year-end fund balance was \$3,275,440 or \$1,023,262 above the budgetary estimate. The following summarizes the fiscal data included in the *FY 2020-2021 Audited Annual Financial Report for Measure AA*.

Revenues

The actual sales tax revenues of \$4,299,827 exceeded the final budget of \$3,600,000. This provided a favorable variance of \$699,827 for the year.

During the fiscal year a total of \$2,761 in interest earnings was added to Measure AA.

Sales and Use Tax Revenues for FY 2020-2021

July - Sept. Sales and Use Tax Revenues	\$1,007,451
Oct. - Dec. Sales and Use Tax Revenues	\$1,006,362
Jan. - March Sales and Use Tax Revenues	\$ 989,320
April - June Sales and Use Tax Revenues	\$1,296,694

Police Department Enhanced Services

Original Budget	\$644,600
Adjusted Budget	\$706,600
Actual Expenses	\$638,893

The enhanced police services began on July 1, 2019 and included the addition of traffic enforcement patrols, which required a specialized motorcycle. The motorcycle was purchased using AA funds. In FY2020/21 the City also added a Community Services Officer and Community Patrol Officer.

The actual expenditures are categorized as follows:

Enhanced Police Services	\$627,362
PD Motorcycle fuel, maintenance, equipment and supplies	\$ 11,531

A favorable budget variance of \$107,050 occurred at year-end from the Police Department enhanced services. The favorable variance occurred due to decreased activity during the Covid-19 pandemic and the use of the more targeted services to fulfill the City's law enforcement needs.

Motor Traffic Officer Citations Written in FY 2020-21	1,975
Motor Traffic Officer DUI's cited in FY 2020-21	94
Motor Traffic Officer Collision responses in FY 2020-21	247
Community Service Officer Addressed Parking Violations Throughout the City	
Community Patrol Officer Attended to Various Quality of Life Issues Throughout the City	

Fire Department Enhanced Services

Original Budget	\$1,243,900
Adjusted Budget	\$1,673,100
Actual Expenses	\$1,594,588

The enhanced fire department services began on January 6, 2020 included the addition of a medic squad truck. The truck was purchased during the fiscal year, but was not received until October 2020.

The actual expenditures are categorized as follows:

Enhanced Fire Department Services	\$1,436,705
Medic Squad Related Furniture and Equipment	\$ 157,883

A favorable budget variance of \$78,969 was achieved at year-end from the Fire Department activities. The favorable variance was due to the use of more targeted services and less improvements being done to the fire facilities.

Medic Squad In-City responses in FY 2020-21	2,199
Weed Abatement Inspections in FY 2020-21	1,152

Community Services Homelessness Program

Original Budget	\$233,400
Adjusted Budget	\$252,700
Actual Expenses	\$199,837

The enhanced Homelessness Program services began on April 1, 2020. During the fiscal year the City and its contract partners strived to provide services to our homeless population, and to clean up areas within the city limits that have had homeless encampments located on them.

The actual expenditures are categorized as follows:

Homelessness Coordination/Administration	\$ 16,167
Social Work Action Group Consulting (SWAG)	\$ 104,080
Homeless Encampment Code Enforcement	\$ 67,139
Homeless Encampment Cleanup	\$ 12,451

A favorable budget variance of \$52,863 when compared to the adjusted budget was achieved at year-end from the Community Services - Homelessness Program activities. The favorable variance is due to the timing of the homeless encampment clean-ups.

SWAG Contacts Made in FY 2020-21	519
Encampment Clean-ups in FY 2020-21	12

Public Works Road Engineering and Maintenance Enhanced Services

Original Budget	\$590,000
Adjusted Budget	\$574,500
Actual Expenses	\$495,104

The enhanced Public Works - Road Maintenance services began on July 1, 2019. The City has been able to add an additional maintenance crew that allows for concentration on road maintenance work. The City is also authorized to charge some capital activity to Measure AA for road and street capital projects.

The actual expenditures are categorized as follows:

Enhanced Street Maintenance Engineering and Repair	\$297,775
Bundy Canyon Widening CIP026	\$197,329

A favorable budget variance of \$79,396 was achieved at year-end from the Public Works Road Engineering and Maintenance enhanced services. The savings was achieved due to lower than anticipated expenditures for road maintenance during the pandemic

Potholes Repaired FY 2020-21 (ft²)	17,396
Signs Installed FY 2020-21	216
Trees Trimmed FY 2020-21	279
Posts Installed	59

Financial Audit and Measure AA Committee Expenditures attributed directly to Measure AA

Original Budget	\$ 5,000
Adjusted Budget	\$ 5,000
Actual Expenses	\$ 5,261

Each year certain expenditures will not be tied to any of the enhanced programs as they are administrative in nature and directly tied to the Measure AA Fund. The City works to insure that those expenditures are directly tied to the Measure AA activities prior to payment.

The actual expenditures are categorized as follows:

Auditor Services for the FY 2019/20 Measure AA Report	\$ 2,500
Banking/Admin Fees for FY 2020/2021	\$ 2,761

An unfavorable budget variance of \$261 occurred during the fiscal year due to higher banking/admin costs for this fiscal year.

Measure AA FY 2020-2021 Annual Committee Report

Conclusion

The Measure AA Advisory and Oversight Committee submits this report to the City Council, and finds the actual use of funds consistent with the City Council's approved budget for enhanced public services.

**Wildomar Measure AA Fund
Budgetary Comparison Schedule
Year Ended June 30, 2021**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,911,578	\$ 1,911,578	\$ 1,911,578	\$ -
Resources (Inflows):				
Taxes	2,100,000	3,600,000	4,299,827	699,827
Use of Money and Property	-	-	2,761	2,761
	<u>4,011,578</u>	<u>5,511,578</u>	<u>6,214,166</u>	<u>702,588</u>
Amounts Available for Appropriations				
	<u>4,011,578</u>	<u>5,511,578</u>	<u>6,214,166</u>	<u>702,588</u>
Charges to Appropriations (Outflow):				
General Government	5,000	5,000	5,261	(261)
Public Safety	1,888,500	2,215,200	2,070,555	144,645
Culture and Recreation	233,400	252,700	199,837	52,863
Public Works	590,000	574,500	495,104	79,396
Capital Outlay	0	212,000	167,969	44,031
	<u>2,716,900</u>	<u>3,259,400</u>	<u>2,938,726</u>	<u>320,674</u>
Total Charges to Appropriations				
	<u>2,716,900</u>	<u>3,259,400</u>	<u>2,938,726</u>	<u>320,674</u>
Budgetary Fund Balance, June 30	<u><u>\$ 1,294,678</u></u>	<u><u>\$ 2,252,178</u></u>	<u><u>\$ 3,275,440</u></u>	<u><u>\$ 1,023,262</u></u>

**Fiscal Year 2020-2021
Audited Financial Statement**

**WILDOMAR MEASURE AA FUND
CITY OF WILDOMAR, CALIFORNIA**

FUND FINANCIAL STATEMENTS

For the Year Ended June 30, 2021

Prepared By:

**The City of Wildomar
Finance Department**

**Wildomar Measure AA Fund
Fund Financial Statements
Year Ended June 30, 2021**

TABLE OF CONTENTS

	<u>PAGE</u>
Independent Auditors' Report	1 - 2
Basic Financial Statements:	
Fund Financial Statements	
Balance Sheet - Governmental Fund	3
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Fund	4
Notes to Financial Statements	5 - 9
Required Supplementary Information:	
Notes to Required Supplementary Information	10
Budgetary Comparison Schedule	11

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

Report on Financial Statements

We have audited the accompanying financial statements of the Measure AA Fund, a special revenue fund of the City of Wildomar, California, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Measure AA Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to an express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure AA Fund, a special revenue fund of the City of Wildomar, California as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements present only the Measure AA Special Revenue Fund, do not purport to, and do not present the financial position of the City of Wildomar, California, as of June 30, 2021, or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 28, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Riverside, California
January 28, 2022

BASIC FINANCIAL STATEMENTS

Wildomar Measure AA Fund
Balance Sheet
Governmental Fund
June 30, 2021

ASSETS

Due from Other Governments	\$ 977,603
Due from Other City Funds	<u>2,837,459</u>
Total Assets	<u><u>\$ 3,815,062</u></u>

LIABILITIES

Accounts Payable	\$ <u>539,622</u>
Total Liabilities	<u>539,622</u>

FUND BALANCES

Committed for:	
Public Safety, Street Maintenance and Homelessness Solutions	<u>3,275,440</u>
Total Fund Balances	<u>3,275,440</u>
Total Liabilities and Fund Balances	<u><u>\$ 3,815,062</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure AA Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund
For the Year Ended June 30, 2021

REVENUES

Taxes	\$ 4,299,827
Use of Money and Property	2,761
	4,302,588
Total Revenues	4,302,588

EXPENDITURES

Current:	
General Government	5,261
Public Safety	2,070,555
Culture and Recreation	199,837
Public Works	495,104
Capital Outlay	167,969
	2,938,726
Total Expenditures	2,938,726

Excess (Deficiency) of Revenues Over (Under) Expenditures	1,363,862
--	-----------

Fund Balances - Beginning of Year	1,911,578
Fund Balances - End of Year	\$ 3,275,440

The accompanying notes are an integral part of this statement.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Description of the Reporting Entity

The Wildomar Measure AA Fund was established on November 6, 2018 (Ordinance No. 161), pursuant to voter-approved local transactions (sales) and use tax that are intended to be used for the enhancement of police and fire services, road maintenance and homelessness solutions within the City of Wildomar (the City).

The Measure AA Fund is included as a special revenue fund of the City and, accordingly, the accompanying fund financial statements are included as a special revenue fund of the basic financial statements prepared by the City. The accompanying financial statements are intended to reflect the financial position of operations for the Measure AA Fund only and do not purport to, and do not, present the financial position of the City of Wildomar, California. Separate financial statements are prepared for the City of Wildomar, and may be obtained from the City.

b. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, and then unrestricted resources as they are needed.

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and investments are shown as both restricted and unrestricted cash and investments in the governmental funds.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares. Currently, there are no cash and investments as of June 30, 2021.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Deferred Outflows/Inflows of Resources

In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Fund does not report any deferred outflows.

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Currently, the Fund does not report any deferred inflows.

Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either, (a) external creditors, grantors, contributions, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution or ordinance.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in Resolution No. 2011-32 approved on June 21, 2011.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2021

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and deferred outflows/inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

Functional Classifications

Expenditures of the governmental funds are classified by function. Functional classifications are defined as follows:

- General Government includes legislative activities, City Clerk, City Attorney, City Manager as well as management or supportive services across more than one functional area.
- Public Safety includes those activities which involve police projection, fire protection and animal control services.
- Community Development includes those activities which involve planning, building and safety and code enforcement.
- Public Works includes all maintenance, engineering and capital improvements which relate to streets and other public facilities.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2021

2) CASH AND INVESTMENTS

As of June 30, 2021, cash and investments were reported in the accompanying financial statements as follows:

Governmental Fund	\$	0
-------------------	----	---

The Measure AA Fund is pooled with the City of Wildomar's cash and investments in order to generate optimum interest earnings. The information required by GASB Statement No. 40 related to authorized investments, credit risk, etc. is available in the comprehensive annual financial report of the City. Currently, there are no cash and investments as of June 30, 2021.

3) FAIR VALUE MEASUREMENTS

Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurements and Application, provides the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value with Level 1 given the highest priority and Level 3 the lowest priority. The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within *Level 1* that are observable for the asset or liability, either directly or indirectly. *Level 2* inputs include the following:

- a. Quoted prices for similar assets or liabilities in active markets.
- b. Quoted prices for identical or similar assets or liabilities in markets that are not active.
- a. Inputs other than quoted prices that are observable for the asset or liability (for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates).
- b. Inputs that are derived principally from or corroborated by observable market data by correlation or other means (market-corroborated inputs).

Level 3 inputs are unobservable inputs for the asset or liability.

As explained in Note 2, the Measure AA Fund has its investments pooled with the City. The cash and investments reflected is a portion of the City's overall cash and investments. Refer to the City's financial statements for additional information relating to categorization of investment types.

Wildomar Measure AA Fund
Notes to Financial Statements
June 30, 2021

4) COMMITMENTS AND CONTINGENCIES

As of June 30, 2021, in the opinion of the City's Administration, there are no outstanding matters which would have a significant affect on the financial condition of the Measure AA Fund.

COVID-19

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The pandemic continued subsequent to year end with certain restrictions required by the Governor of California, as well as local governments, which may affect revenue sources and also caused subsequent stock market volatility. The duration of the pandemic and the impact of COVID-19 on the City's operational and financial performance is uncertain at this time.

REQUIRED SUPPLEMENTARY INFORMATION

Wildomar Measure AA Fund
Notes to Required Supplementary Information
June 30, 2021

Budgetary Comparison Information

General Budget Policies

The City Council approves each year's budget prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Supplemental appropriations, where required during the period, are also approved by the Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Wildomar Measure AA Fund
Budgetary Comparison Schedule
Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,911,578	\$ 1,911,578	\$ 1,911,578	\$ -
Resources (Inflows):				
Taxes	2,100,000	3,600,000	4,299,827	699,827
Use of Money and Property	-	-	2,761	2,761
	<u>4,011,578</u>	<u>5,511,578</u>	<u>6,214,166</u>	<u>702,588</u>
Amounts Available for Appropriations				
	<u>4,011,578</u>	<u>5,511,578</u>	<u>6,214,166</u>	<u>702,588</u>
Charges to Appropriations (Outflow):				
General Government	5,000	5,000	5,261	(261)
Public Safety	1,888,500	2,215,200	2,070,555	144,645
Culture and Recreation	233,400	252,700	199,837	52,863
Public Works	590,000	574,500	495,104	79,396
Capital Outlay	0	212,000	167,969	44,031
	<u>2,716,900</u>	<u>3,259,400</u>	<u>2,938,726</u>	<u>320,674</u>
Total Charges to Appropriations				
	<u>2,716,900</u>	<u>3,259,400</u>	<u>2,938,726</u>	<u>320,674</u>
Budgetary Fund Balance, June 30	<u><u>\$ 1,294,678</u></u>	<u><u>\$ 2,252,178</u></u>	<u><u>\$ 3,275,440</u></u>	<u><u>\$ 1,023,262</u></u>

**Fiscal Year 2020-2021
Committee Member Assessments**

City of Wildomar

Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2020/2021

February 10, 2022

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2020-2021 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Wednesday, February 16th**, as we need to include the questionnaires and the rest of the draft report on the February 24th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 24th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,



Robert Howell
Administrative Services Director

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Have gotten all information provided by the City of Wildomar prior to the Measure Committee meetings. Usually it comes only a day or so prior so not a lot of time to go over the information.

Many times I have voiced my concern that we are not what i would call an "Oversight" Committee. We get the information after the money has been spent. This is like the old saying, "Close the barn door after the horses have run off." This is the largest revenue stream for the City and I believe it needs more than after the fact review. There is no way to change how the money was spent. Perhaps we need a Commission rather than an Oversight Committee.

Has staff explained to your satisfaction the information provided in the meetings?

Yes, Staff is very professional.

Has staff explained to your satisfaction the information provided in your requests?

Yes

How can staff enhance the information provided to the committee?

Try to provide the information sooner.

In your opinion has the City spent the Measure AA funds as approved by the City Council?

I can only assume the City Council is who decides how the monies are spent. We never get asked for our input on those decisions.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

No, Just read above comments.

C. Kenneth Herrera

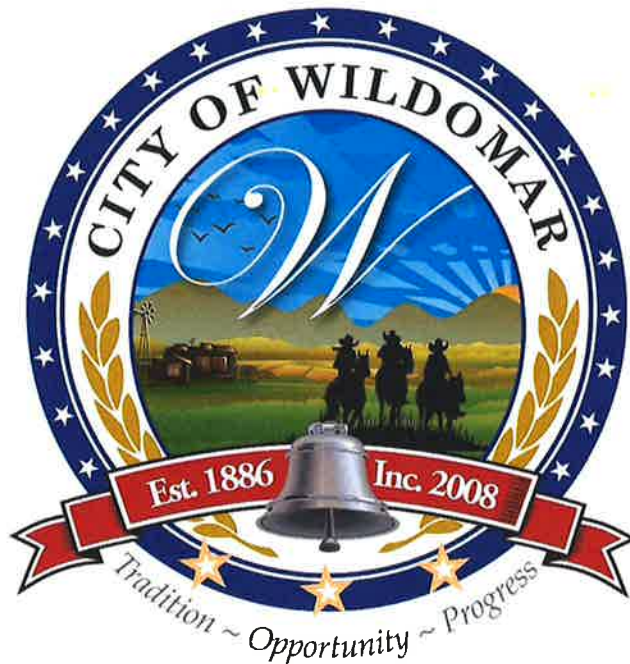
Measure AA Committee Member

KATHLEEN KOVICH

Committee Member, Measure AA Committee

City of Wildomar

Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

2020/2021

KATHLEEN KOVICH

Committee Member, Measure AA Committee

February 10, 2022

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with provisions of the Ralph M. Brown Act (Cal. [Gov. Code](#) Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2020-2021 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Wednesday, February 16th**, as we need to include the questionnaires and the rest of the draft report on the February 24th Measure AA Committee Meeting. It is anticipated that, if the approval of the draft report by the Committee occurs at the February 24th meeting, the final report would be presented to the City Council at their March meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns on the questionnaire.

Cordially,

Robert Howell

Robert Howell
Administrative Services Director

KATHLEEN KOVICH

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

yes

Has staff explained to your satisfaction the information provided in the meetings?

yes

KATHLEEN KOVICH

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

yes

How can staff enhance the information provided to the committee?

no questions as of now. Information will
presented to committee with any questions
answered.

KATHLEEN KOVICH

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

yes

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

no

Kathleen Kovich

Measure AA Committee Member

